

# Healthy Cook Job Outline

## About Newlands Kids

Newlands Kids is a charity which offers a small, family orientated nursery from age two to five years, plus an After School Club and Holiday Club service.

We are situated three miles from West Linton in Romanno Bridge on the A701 located within the Newlands Activity Centre on a shared Campus with Newlands Primary School.

## The 'Role'

To support our continued growth and development and to meet the governments '1140 hours' funded educational care and free meals provision, we are looking to recruit a Healthy Cook who will plan and make homemade hot lunches for our children plus prepare and support our rolling snack.

The hours are 08:15 till 13:00 Monday to Thursday and 08:15 till 10:30 Friday following the [Scottish Borders Council School Term timetable](#).

The pay rate is £9.90 to £11.00/hr depending on experience.

Duties required are:

- Working with the Setting Manager, Care Team and Children to plan and create weekly healthy home cooked lunches, following the '[setting the table document](#)'.
- Prepare and support rolling snack
- Cook and support lunch time service
- Loading and unloading of the dishwasher
- General cleaning of work surfaces and kitchen area
- Taking daily fridge temperatures and keeping paper records up-to-date plus labelling of foods and following correct storage procedure.
- Weekly ordering of online food shopping.

## **Candidates**

Will have an interest in providing Kids with healthy meals and encouraging the Pre-school children about home cooking and healthy meal preparation.

Have a warm and friendly approach and be able to communicate with the children during lunch and snack services.

Be willing to work as part of a small 'team' under the direction of the Setting Manager.

Be willing to obtain the required level of food safety certification (all Course costs will be covered).

Hold a current PVG Scheme Registration or be Registered before you can commence employment in this role (all costs will be covered and admin support provided).

Have own transport or live within walking distance of Newlands Activity Centre or be happy to car share as the setting is not on a regular bus route.

If you would like to apply or require any more information, please contact our HR and Recruitment Manager, Kirsten Warden.

Please email - [careers@newlandskids.org.uk](mailto:careers@newlandskids.org.uk)