



## **About Newlands Kids**

Newlands Kids is a charity which offers a small, family orientated Pre-school nursery from age 2 to 5 years, plus an After School Club and Holiday Club service.

We are situated three miles from West Linton in Romanno Bridge on the A701 located within the Newlands Activity Centre on a shared Campus with Newlands Primary School.

To support our continuing growth and development and meet the governments 1140 hours funded educational care and free meals provision we are looking to recruit volunteers to work alongside the Care Team staff, Grow Your Own gardener and Healthy Cook cook to assist with lunch and snack preparation and general kitchen duties.

## **The Role - Volunteer Kitchen Assistants**

You will support the preparation, provision and tidy-up of our morning snack and lunch service.

The hours would be 09:30 till 13:00 Monday to Friday and the duties required are:

- Supporting the Healthy Cook with daily food preparation and planning.
- Dishing up meals and helping Care Team staff with service
- Loading and unloading the dishwasher
- Setting up and clearing away snack and lunch tables and chairs
- General cleaning of work surfaces and kitchen area
- Taking daily fridge temperatures and keeping paper records up to date
- Assisting with preparing and ordering online food shopping order.

## **The Volunteers**

Will have an interest in providing Newlands Kids kids with healthy meals and encouraging the Pre-school kids about home cooking and healthy meal preparation.

Have a warm and friendly approach and be able to communicate with the children during service.

Be willing to work as part of a small 'team' of volunteers under the direction of the Care Team Setting Manager and Healthy Cook cook.

Be willing to obtain the required level of food safety certification (all Course costs will be covered)

Hold a current PVG Scheme Registration or become Registered before you can commence employment (all costs will be covered and admin support provided)

Have your own transport, live within walking distance of Newlands Activity Centre or be happy to car share as the setting is not on a regular bus route.

Ideally the role would be shared between two or three volunteers working on a rota basis.

If you would like to apply or require any more information, on this Volunteering opportunity please contact our HR and Recruitment Manager, Kirsten Warden.

Email - [careers@newlandskids.org.uk](mailto:careers@newlandskids.org.uk)

Letter - Newlands Kids, Newlands Activity Centre, Romanno Bridge, EH46 7BZ